



PSN INSTITUTE OF TECHNOLOGY & SCIENCE

Melathediyoar, Tirunelveli - 627 152

[Approved by AICTE & Affiliated to Anna University, NCC 5(TN) Battalion]

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

Date: 19/08/2022

The Students Grievance Redressal committee meeting is scheduled on 25/08/2022. All the committee members are requested to attend the meeting at 11:30 am in principal Chamber without fail.

The following will be the agenda of meeting:


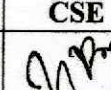
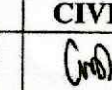
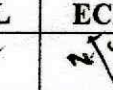
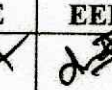
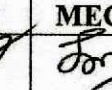
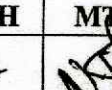

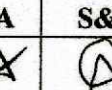
1. Chairperson holds the meeting with a welcome address.
2. Review on previous grievance addressed by the members.
3. Any other agenda, if left out, will be discussed with the permission of chairperson.

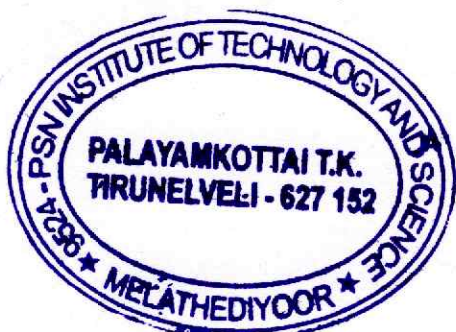
S.No	Name of the member	Designation & Department	Position
1	Dr. M.Kathirvel	Principal	Chairperson
2	Mr. K. Bala Karthik	HOD/CSE	Member
3	Mr. J. Poopathi	HOD/MECH	Member
4	Mr. S.Greesh Kumar	HOD/IEM	Member
5	Mr. N. Marimuthu	HOD/M&A	Member
6	Mr. N. Thangaselvin	HOD/MTS	Member
7	Dr. R. Rajasree	AP/ECE	Member
8	Mrs. S. Akila Ranjani	AP/CSE	Member
9	Mr. J. C. Bibin	AP/Civil	Member
10	Mr. T. Philip Allwyn	AP/ECE	Member
11	Mr. G. Jenish	student (M&A)	Special Invite

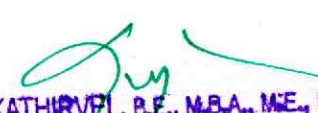
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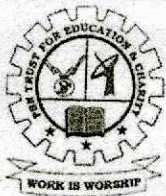
1. All HODs
2. The IQAC
3. Notice Board
4. All committee members


PRINCIPAL

HOD IEM	HOD CSE	HOD CIVIL	HOD ECE	HOD EEE	HOD MECH	HOD MTS	HOD M&A	HOD S&H
								




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STUDENTS GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING

The meeting of the Students Grievance Redressal Committee (SGRC) was convened on 25/08/2022 at 11:30 am with Dr. M. Kathirvel, presiding as the Chairperson.

Members Present: Committee Members.

The following points were discussed and shared in the meeting.

1. Student Request to provide additional Drinking water facility in each floor.
2. Student's complaint that the electricity is failed during class hours.
3. Student's complaint that the Classroom fan need to repair.
4. Students addressed that Classroom is not cleaned regularly.

Committee Members:

S.No	Name of the member	Position	Signature
1	Dr. M.Kathirvel	Chairperson	
2	Mr. K. Bala Karthik	Member	
3	Mr. J. Poopathi	Member	
4	Mr. S.Greesh Kumar	Member	
5	Mr. N. Marimuthu	Member	
6	Mr. N. Thangaselvin	Member	
7	Dr. R. Rajasree	Member	
8	Mrs. S. Akila Ranjani	Member	
9	Mr. J. C. Bibin	Member	
10	Mr. T. Philip Allwyn	Member	
11	Mr. G. Jenish	Special Invite	

Copy to:

1. All HODs
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STUDENTS GRIEVANCE REDRESSAL COMMITTEE

ACTION TAKEN REPORT

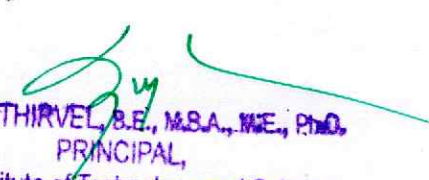
Date:14/09/2022

This is for your kind information that as per our committee discussions on 25.08.2022 the following amenities were provided,

S.NO	GRIEVANCES	ACTION TAKEN
1	Requested additional Water facilities for first floor	Additional drinking water facilities are added in each floor
2	Requested to change Classroom fan	Changed Classroom fan
3	Requested to Clean Classroom regular basis	Added extra sweeper
4	During Class hours the electricity is failed	Added extra generator


PRINCIPAL




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